

AGENDA

Meeting: South West Wiltshire Area Board
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6H
Date: Wednesday 30 May 2018
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jose Green, Fovant and Chalke Valley (Chairman)
Cllr Pauline Church, Wilton and Lower Wylde Valley (Vice-Chairman)
Cllr George Jeans, Mere
Cllr Tony Deane, Tisbury
Cllr Bridget Wayman, Nadder and East Knoyle

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Hearing checks available
before the meeting.
from 6.00pm.

Items to be considered	Time
<p>1 Election of a Chairman</p> <p>To receive nominations for Chairman for the forthcoming municipal year 2018/19.</p>	6.30pm
<p>2 Election of a Vice-Chairman</p> <p>To receive nominations for Vice-Chairman for the municipal year 2018/19.</p>	
<p>3 Welcome and Introductions</p>	
<p>4 Apologies for Absence</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Minutes (<i>Pages 1 - 12</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 21 March 2018.</p> <p>To note any matters arising from the minutes of the last meeting.</p>	
<p>7 Outside Bodies and Working Groups (<i>Pages 13 - 40</i>)</p> <p>To consider and confirm the Outside Body and Working Group memberships as detailed in the attached report.</p> <p>The Board is asked to:</p> <ol style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C. 	6.40pm

8	Chairman's Announcements	
9	Waste Collection Service Changes To receive information on the proposed changes to the waste collection service, to be implemented from 30 July 2018. <i>Officer: Martin Litherland, Head of Waste Management</i>	6.45pm
10	Hearing Loss and the 'Hear to Help' Service An overview of the action on hearing loss, of the 'Hear to Help' service and how they can help residents of South West Wiltshire. <i>Presented by Gillian Drayson</i>	7.00pm
11	Electoral Review To receive a presentation on the Electoral Review the Local Government Boundary Commission is currently undertaking. <i>Officer: Maggie Mulhall, AEA Consultant, Electoral Services</i>	7.15pm
12	Partner and Community Updates (Pages 41 - 58) To receive any verbal updates from Partners and Community Groups present, including: <ul style="list-style-type: none"> • Police – Neighbourhood Teams To note the following written updates attached to the agenda: <ul style="list-style-type: none"> a) Fire & Rescue b) Healthwatch Wiltshire c) Clinical Commissioning Group (CCG) d) JSA Update <i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i>	7.30pm
13	Nadder Centre To receive an update. <i>Cllr Tony Deane</i>	7.45pm

14 **Community Safety Group** 7.50pm
To receive an update from the Group.

Cllr George Jeans

15 **Community Area Transport Group (CATG) Update** 7.55pm
(Pages 59 - 72)

To note the minutes of the last meeting and to consider any recommendations for funding from the Group, as detailed in the attached report.

Cllr Tony Deane

16 **Local Youth Network (Pages 73 - 76)** 8.05pm

To note the minutes from the last LYN meeting and consider any recommendations arising from the Group, as detailed in the attached papers.

Cllr Pauline Church

Application	Grant Amount
Applicant: Sarum Sports Partnership Project Title: New full size third generation artificial grass pitch 3GATP in the Salisbury Community Area	£2,500.00

17 **Health & Wellbeing Group (HWB) (Pages 77 - 102)** 8.10pm

To note the minutes from the last HWB meeting and to consider the recommendations for funding, arising from that meeting, as detailed in the attached papers.

- Happy Hearts - £827
- Mere Footpath Group - £172
- Alzheimer's Support - £1,750

Cllr Jose Green

Community Area Grants

The Board members will consider 3 applications for funding from the Community Area Grants Scheme:

Applicant	Amount requested
Applicant: Tisbury History Society Project Title: Renewal of Tisbury History Society archive store View full application	£2113.10
Applicant: Bishopstone Playgroup Project Title: Bishopstone Playgroup Chairs and Tables View full application	£289.50
Applicant: South Wilts Cricket Club Project Title: Purchase of new wicket covers and repair of existing damaged ones View full application	£1750.00

Pub is the Hub Initiative

The Board is asked to consider allocating £5,000 to this initiative, as detailed in the attached report.

Area Board Project – Fingerpost Funding 2018/19

The Board will consider the proposal that a further £2,070.72 is ring-fenced for this scheme to allocate funding for future applications.

The Board will also consider the funding request from Teffont Parish Council as detailed in the attached report.

- Teffont PC - £400

19 **Delegated Authority** (*Pages 111 - 112*)

8.30pm

The Board is asked to consider the attached report and agree to the recommendation that:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with all Councillors of the Area Board (to gain a majority vote in support) may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

20 **Close**

8.40pm

The next meeting of the Board is on Wednesday 18 July 2018, at 6.30pm

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6HJ
Date: 21 March 2018
Start Time: 6.30 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church (Vice-Chairman), Cllr George Jeans, Cllr Tony Deane and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Representatives

Total in attendance: 70

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
83	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p> <p>Due to the recent incident in Salisbury and the exceptional circumstances brought about over the last few weeks, the representatives from Fire and Police are unable to join us.</p>
84	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr George Jeans • Inspector Pete Sparrow - Police • Jason Moncrieff – DWFRS
85	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
86	<p><u>Minutes</u></p> <p>The Board considered the minutes from the previous two meetings, and subject to a correction on:</p> <ul style="list-style-type: none"> • page 9 – minute no. 74 – CATG, the first question related to Quidam Street, Bowerchalke, not Quidhampton, as stated. <p><u>Decision</u> The minutes of the previous two meetings held on 7 February 2018 and 5 March 2018 were agreed as a correct record and signed by the Chairman.</p>
87	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Dementia awareness week 21 – 25 May, we have been highlighting the issue of dementia and the ways in which we deal with older people. An information session was available by contacting Steve.

	<ul style="list-style-type: none"> • Cllr Green had written to Spatial Planning on behalf of the Area Board to support local parishes in their responses to the Wiltshire Local Plan Review & Joint Spatial Framework Issues Paper consultation, objecting to their proposed move into the Trowbridge Housing Market Area. This submission was acknowledged and will be fed into the overall consultation. • The Council would be giving free parking in all car parks in Salisbury from Saturday to aid in the recovery of the businesses in Salisbury following the recent incident. • A Fish Bypass project was funded at an extraordinary Area Board meeting held on 5 March 2018. This funding would enable the production of a costed proposal to apply for funding from a final round of European Funding with the deadline of end of March 2018. • Rescheduled Great British Spring Clean litter picks due to take place 23-25 March 2018, please update Steve if not yet done so. • Handouts detailing the 'Mere Makes Music' event being held on 28 April 2018 were available for people to take away and share. • The Penruddock Arms, in Dinton was the first in Wiltshire to be the 'hub is the pub.
88	<p><u>A303 Stonehenge Amesbury to Berwick Down scheme</u></p> <p>The Board received a presentation from Jeremy Damrel – Project Director for the Technical Partner of the scheme, on Highways England's proposals to improve the A303 past Stonehenge between Amesbury and Berwick Down.</p> <p>The scheme was part of the government's strategy to upgrade the A303/A358 route to a continuous dual carriageway to improve connectivity between the South East and the South West of England.</p> <p>There were 3 main schemes that were moving forward now, leaving 5 smaller schemes to be picked up in the coming years. As the A303 passes Stonehenge, it impacts so heavily on the World Heritage Site. The Stonehenge circle was one of 600 ancient monuments on that site.</p> <p><u>Four principle objectives</u></p>

Culture and heritage
Environment and community
Transport
Economic growth

Key elements of the proposed scheme

- West to east – a bypass from Winterbourne Stoke section
- Further along is the Longbarrow junction – to be moved 500m to the west of existing junction.
- Into the site – There will be a drop in to a cutting before entering a 3k tunnel.
- Out on eastern site there is the Countess junction. It will be separated, if you are on the main road you can drive through, if you wish to exit or join you take a slip road.
- The removed chalk would be used to re-landscape the area next to the scheme. This is a practical and environmentally friendly way to remove the chalk.
- Grassed bridges with some level of planting. The bridges would carry byways for non-motorized users.
- The River Till viaduct would be the most intrusive part of the scheme.

Within the consultation booklet there are a number of options that we would like to hear people's thoughts on.

There were currently two options for the tunnel, one would be to have ventilation holes.

The tunnels were a twin bore design, with two tunnels. If one had to close, then the other could be switched to accept two-way traffic to enable movement to continue.

To the east around Countess roundabout, the road would be elevated with separated different kinds of road user.

To the south of the A303 2 small roads would be closed. Forming a new connection from those two roads, making it a safer connection.

A public consultation was running from 8 February to 23rd April.

There would also be a series of events to share information and answer questions. There would also be virtual reality tablets to help the visualization, and attendance from specialist officers.

We are open for questions via phone or online. Feedback was very much

welcomed.

Questions and comments:

- West Tisbury PC – lots of letters in the Salisbury Journal about draining the aqueduct? Answer: Our expectation is that we will not have any impact on the ground water, but we need to make sure of that. We have done some investigations, but to back that up we will carry out some tests to see how the water will move.
- There have not been any costings of the alternative to have the portals outside of the site. When you were asked what the cost would be to extend the tunnel, you did not cost it. The tunnel is at least 1.8miles long. Answer: The tunnel we have in our scheme is 3k long with canopies at each end so about 3.5k long. There was a practical point – we would need to move our connections as they would not be able to connect with the tunnel. Then you would have practicalities with the land scape. £1.6billion for the overall cost. If we extended the tunnel that could add another half a billion. We would welcome your views within the consultation process. At the option stage we presented options that we felt we could build. The longer tunnel option was one that we did not feel we could build. When the planning application is submitted in the autumn that will include a consultation report on all comments raised, and we have to respond to all of the points raised.
- How will I get on to the A360 from A303, to Shrewton and then Devizes? Answer: Its roughly the same, the slip road will be a further 500 m along.
- Will these proposals be set in concrete, as this plan was first raised over 40 years ago? Answer: We will submit a planning proposal, that will go through a statutory process and then on to the Secretary of State.
- What disruption would be involved and for how long? Answer: We are keen to minimize the disruption as much as possible. We would not divert people off the A303, but we will have a number of overnight diversions or at times of least disruption. There may be slow moving traffic as a result, but our intention is to maintain traffic at its existing rate. The construction programme, main works start 2021 and finish in 2026. Within that period, we want to identify pieces of that scheme we can do sooner.
- Woodford valley flood working group had requested information on the number of properties that had been flooding over previous years. Would there be any funding available for flooding issues? Answer: I am not aware of that, it may be something Highways England were doing

separately, but not part of this scheme. They did have pots of funds available for other schemes, if you email me I will find out if there is a way for you to be better informed.

- How do you intend to prevent wildlife from falling off the steep sides? Answer: We will need to use fencing, we will meet the National trust to discuss this with them.
- Is there any question of a diversion onto B3089? Answer: We are seeking to make the road fast moving to discourage the rat running. Whilst we are building we are looking to maintain the flow of traffic. We will need to look at the detailed methodology to look at those kinds of risks.
- When the road turns towards Taunton the traffic will back up at that junction. Answer: Highways England is progressing a scheme to dual the A358.
- What about areas such as Chicklade where it is single track, will they all be dueled at the same time? Answer: We highlighted 8 points on the road where it is broken. The Stonehenge scheme is to take the longest as it's the largest scheme. The completion dates for Sparksford will be completed before the main scheme. We have until 2029 to have completed the remaining 5 smaller schemes. It is fair to say that until all the links in the chain are fixed the scheme is not fully functional, but at the same time we cannot carry out all of the schemes at once.
- During work on the schemes, there will be problems for a lot of the parishes that feed off from the A303. Answer: We will need to look at that in the interim.
- Will you be having motorway style roundabouts all the way to Taunton? Answer: Making sure the road works effectively and efficiently, each scheme is looked at individually on its own merits. No reason the same logic would not apply to all schemes.
- When would you be discussing the plans for the other schemes like Chicklade? Answer: Those conversations have already started, a public consultation last summer looked at a number of route strategies, that is being negotiated with the department of transport, that was expected to be concluded in 2019. Take a look at the Highways England website and the route strategies for the information on ways in, for people to join the conversation.

- Would the A303 stay open whilst engineering takes place? Answer: The tunnel does go under at the eastern end.
- Could you consider a hoarding on the A303 to obscure Stonehenge to maximise the speed of the traffic on the passing road. Answer: That is an interesting idea.
- Over the years Thruxton have built up a barrier so you cannot see race track, and the traffic flow past the site has improved. Answer: That is a very valid point.
- You are currently surveying the water levels in the area. Where will your water be pumped to? Answer: I am not sure why they are in your area carrying out surveying works. We are not impacting to any marked degree the surface ground water. The scheme does not put extra water in to the river network. When it rains the water would be channeled to reed beds and over time go back in to the land.
- Green bridges are they open for farm traffic? Answer: The one on the line of the A360 is, some yes but not sure if all of them do.
- Fire risk has not been mentioned, what will be in hand for the haulage of straw as this is the only route. Answer: The tunnel has a set of rigorous safety standards it has to comply with. We are working with police and fire services, we have a working group, and we speak regularly with the road haulage associations.
- How high is the viaduct to be? Answer: Not sure exactly, but around 10m.
- As this is a 3k long tunnel are we going to see the same issues the dartford one being closed for 5hrs at a time? A – we have the twin bores so if an incident does happen then we would divert the traffic through the other one.
- Have you sorted out with wessex archeology probs with blickmead? Conversation has been had about blickmead, not with wessex archeology, but in discussion with archeology at that location and we are doing more investigations, we are not affecting the archeology at that site at present.
- We will be creating a cycle route which will enable cyclists to get from winterbourne stoke to Amesbury without going on the A303.

	<p>The Chairman thanked Jeremy from presenting this very informative information.</p>
89	<p><u>Partner and Community Updates</u></p> <p>Due to the recent major incidents in Salisbury representatives from Fire and Police were unable to attend.</p> <p>The Board noted the written updates attached to the agenda and available online:</p> <ul style="list-style-type: none"> • Clinical Commissioning Group Updates • Wiltshire Update • Current consultations: <p>http://www.wiltshire.gov.uk/council/consultations.htm</p>
90	<p><u>Nadder Centre</u></p> <p>The Board received an update from Cllr Tony Deane:</p> <ul style="list-style-type: none"> • The Nadder Centre Board acted as a bridge between the Council and the Centre. • Wiltshire Council had appointed a Business Manager. • The funding for Tisbus was approved, their move to the Centre was pending agreement over the hire terms and conditions. • Attendance at the centre was improving, and the community continued to working towards improving that even more.
91	<p><u>Community Safety Group</u></p> <p>The Board noted the record of the last meeting and consider the recommendations as detailed in the attached report.</p> <p><u>Decision</u> The Board approved the recommendations of the CSG:</p> <ul style="list-style-type: none"> • Police to prioritise speed checks in Quidhampton before next meeting. • Cllr George Jeans to write to Police on behalf of Community Safety Group to request that Community Speed Watch schemes should be

	<p>offered in areas where speeds are currently considered too high following metro counts.</p>
92	<p><u>Health & Wellbeing Group</u></p> <p>The Board noted the report from the Health & Wellbeing Group and considered the applications for funding from the Health and Wellbeing budget, as detailed in the attached papers.</p> <p>Applicants present spoke in support of their projects. Following discussion the Board voted on the applications in turn.</p> <p><u>Decision</u> Wilton Community Land Trust was awarded £500 towards equipment costs towards the Men’s Shed project.</p> <p><u>Decision</u> The application from Wilton Community Land Trust – Older Persons Champion was withdrawn.</p>
93	<p><u>Local Youth Network</u></p> <p>The Board noted the record of the last LYN Management Group Meeting and considered the recommendations for funding as detailed in the agenda.</p> <p>Cllr Church had been in attendance at the LYN meeting, she noted the feeling of the Group on the two bids for funding.</p> <p><u>Decision</u> Kilmington and Stourton Cricket Club was awarded £1,773.99 towards training equipment for the Juniors section of the club.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated remaining funding of £1,459.00 towards extending the Monday evening activity sessions in 2018/19.</p>
94	<p><u>Area Board Funding</u></p> <p>The Community Engagement Manager gave an update on Area Board project funding currently allocated.</p> <p>The Board considered applications for funding from the Community Area Grants Scheme, as detailed in the report attached to the agenda pack.</p> <p>Applicants present were invited to speak in support of their projects.</p>

Following discussion and questions the Board voted on each application.

Decision

Mere Museum was awarded £2,000 towards the conservation and indexing of the Rutter Scrapbooks.

Decision

West Knoyle Village Hall was awarded £1,500 towards the ceiling replacement project.

The CEM noted that due to low revenue funds being available at this meeting the next application from the Burnbake Trust was deferred until a future meeting in the new financial year.

Phil Matthews gave thanks to Cllr Wayman and others for a very useful meeting to discuss the way forward for the waste issues of the Burnbake Trust.

Decision

The application from the Burnbake Trust was deferred.

Cllr Church spoke in support of the Wilton carnival project, noting that it had not run for the last 2 years. In order to resuscitate the carnival two activities would be combined to run on one weekend (rugby festival and the carnival) for all age groups.

The carnival was scheduled for July, so to defer it would only leave a short amount of time. Cllr Church therefore proposed the remaining £1567 be allocated to this project so they could get it off the ground.

Decision

The Wilton Carnival was awarded £1,567 to revitalise the event.

Decision

Friends of St Andrews Church was awarded £2,000 towards the community project.

The Board then considered the additional funding request for CATG funding, as detailed in the supplement published online. This was for road closure and diversion signs which could be stored and used by several parishes.

Decision

Tisbury Parish Council was awarded £888 from the CATG budget, towards road closure signs and associated training for deployment of signs.

The Board then considered a request from Quidhampton Village Hall Committee, for additional funding to top up an earlier award for their community communications project. An additional £231 was requested.

	<p><u>Decision</u> The Area Board agreed to award a further £231 to Quidhampton Village Hall towards the increased costs associated with the Community Communications project works.</p>
95	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 30 May 2018.</p>

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South West Wiltshire Area Board
30 May 2018

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2018/19

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2018/19.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2018/19, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

Libby Johnstone
Democratic Services Team Lead
01225 718214
libby.johnstone@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

Name of Outside Body	Internal/External	Appointed by
South West Wilts LYN	Internal	South West Wilts AB

Number of Reps Required	Names of Reps	Date Appointed	Voting Rights	Meetings per year
2	Cllr Bridget Waym Cllr Pauline Church	May-17	Yes	6

Vacancies	Why Reps Required	Principal Contact
0	Lead cllr to act as rep from Board	Karen Linaker

Email Address	Phone Number
karen.linaker@wiltshire.gov.uk	01722 434697

Postal Address

Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN

Appointments to Working Groups
South West Wiltshire Area Board

Community Area Transport Group:
Councillor Tony Deane

LYN Management Group:
Councillor Pauline Church
Councillor Bridget Wayman

Health and Wellbeing Group:
Councillor Jose Green

Community Safety Group
Councillor George Jeans

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.



SWW Area Board Report, May 2018

This has been a very busy period of time for the service with the severe weather and the chemical weapons attack in Salisbury. Even so, the crews and stations that serve South West Wiltshire continue to contribute to their community. A few examples for you:

- Assist with accommodation for agency partners
- Run the 4x4 cell to get essential workers to their places of work during the snow
- Helped host Salisbury 10 mile road race – A significant event in the Southern Road Running diary involving 800 runners
- Organising and hosting the 'Bangers and Bikes Cycle Ride' on the 13th May

Incidents:

March

Category	Wilton	Tisbury	Mere
False Alarm	3	4	5
Fire	2	4	1
Co-responding	N/A	5	8
Special Service	3	1	3
Total	8	14	17

April

Category	Wilton	Tisbury	Mere
False Alarm	3	4	0
Fire	1	4	4
Co-responding	N/A	1	6
Special Service	4	5	1
Total	8	14	11

Availability of RDS appliances % ;

March	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	83.87	83.2	83.53
% Available	KT33P1 Tisbury	56.45	97.78	77.12
% Available	KT34P1 Mere	61.83	95.36	78.6

April	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	65.62	87.71	76.67
% Available	KT33P1 Tisbury	36.18	95	65.59
% Available	KT34P1 Mere	65.9	94.17	80.03

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.

Community Contact Work

Safe and Well Advisor is being appointed to cover this area. Currently Natash Viljoen is covering here and Warminster. Please contact her, natasha.viljoen@dwfire.org.uk to arrange for her to talk to your group or an individual visit.

Anyone can apply for a FREE Safe and Well visit. They are prioritised for those most at risk using some simple questions:

Does only one adult live at the property?

Would anyone living in the property have difficulty in escaping the property in the event of a fire?

Does anyone living within the property have any impairments (Physical or Mental)?

Does anyone within this property hoard?

Has the occupier been discharged from hospital in the last 4 weeks or use medical oxygen?

Does this property have no smoke detectors or old smoke detectors?

Is anyone living at the property a smoker?

Is anyone living at the property over 65 years old?

Is anyone living at the property over 85 years old?

Are portable/plug in heaters used in the property?

Do you consider yourself or anyone in the property as vulnerable?

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk



If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Darren Nixon

Station Manager

South West Wiltshire (Warminster, Westbury, Mere & Tisbury)

Dorset & Wiltshire Fire and Rescue Service

Tel: 01722 691238 Mobile: 07860 345294

dwfire.org.uk

[youtube.com/c/dwfire](https://www.youtube.com/c/dwfire)

[facebook.com/DWFire](https://www.facebook.com/DWFire)

twitter.com/DWFireRescue

Five ways to give feedback to help shape local health and care services in Wiltshire

Share your experiences of local health and care services and make it better for everyone - that's the message from the county's independent health and care watchdog Healthwatch Wiltshire as it celebrated its fifth birthday on 1 April.

Healthwatch Wiltshire, along with 147 other healthcare organisations in England, was set up in 2013 as a result of the Health and Social Care Act 2012. Its role is to listen to the views of the public on local health and care services. They then use this feedback to help influence decision-making at a local level, shaping services for the better.

In the last year, the Melksham-based organisation has regularly visited all corners of the county and collected 2495 individual views and experiences. Overall, 46 per cent of feedback was positive, with 424 comments praising the quality of services.

More than 60 volunteers also took part in over 500 activities over the last year and helped to collect feedback from the public.

Lucie Woodruff, Healthwatch Wiltshire Manager, said: "On our fifth birthday, we are really proud of what we have achieved so far in the county. Our staff and volunteers continue to meet the community to listen to what people have to say about local health and care services.

"Everyone who uses health and care services has the right to expect a high standard. In order to help organisations achieve these standards, we need the public's help. That's why we actively encourage and welcome feedback.

"No matter how big or small the issue, we want local people to share their stories with us, so that we can share these ideas with those with the power to make change happen."

Five ways to share your views on health and care in Wiltshire:

1. Talk to a Healthwatch Wiltshire volunteer or staff member on an information stand in the community. See the events calendar for an up to date venue list:
www.healthwatchwiltshire.co.uk/events
2. Pick up the phone and talk to a friendly member of staff to share your experience: 01225 434218
3. Email your story to info@healthwatchwiltshire.co.uk
4. Leave feedback online: www.healthwatchwiltshire.co.uk
5. Join our growing team of volunteers - and help give people a powerful voice to make a real and lasting change, visit:
www.healthwatchwiltshire.co.uk/volunteering



Pictured: Lucie Woodruff (centre), Healthwatch Wiltshire Manager with Shiena Bowen and Paul Lefever.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.

May 2018
Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you
News from the CCG!
Help us celebrate 70 years of the NHS


This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

It's an organisation woven into the very fabric of our way of life with each and every one of us using its services in some shape or form at some time.

To get here from 1948, the NHS has been constantly evolving and adapting to meet changing needs and expectations. All those years ago who would ever have imagined that we would be able to map the human brain, carry out heart transplants and immunise against so many diseases.

We want to mark the occasion by sharing local people's memories and reminiscences of the NHS – either because they have worked for the service, or have received NHS treatment over the last 70 years. In particular, we are keen to hear from anyone who was born on 5th July 1948 and shares the same birthday as the NHS.

People can share their memories and photos by emailing the Communications Team at NHS70.wccg@nhs.net or by post to Communications, Wiltshire CCG, Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ. If you are sending any original photographs and would like them returned, please include your name and contact address.

Do get in touch if you:

- You share the same birthday as the NHS – were you one of the first babies to be born on 5 July 1948 in the NHS?
- You have recollections of working for the local NHS in Wiltshire (past and present) during the last 70 years
- You have received treatment or care from the NHS in Wiltshire and would like to share your story
- You can share any memories of our hospitals in Wiltshire, particularly if you have any old photographs of our hospitals (past and present) or the staff who worked in them
- We are especially interested in any memories and photographs from 1948, the year the NHS was founded and to hear from those who were born in 1948.

Annual General Meeting

We are holding our annual general meeting in the conference room at Southgate House, Pans Lane, Devizes on Tuesday 26 June starting at 9.30am.

This event provides you with the opportunity to learn about what the clinical commissioning group has achieved in the past year and allows you to ask questions and find out more about our plans for the future – You can also pick up a copy of our annual report and accounts on the day.



Doors will be open from 9am for registration, and the AGM will take place between 9.30 – 10.30am.

If you would like to attend the AGM, please email tracy.torr@nhs.net by Friday 15 June 2018.

Don't let hay fever spoil your summer!

Spring and summer are wonderful seasons, filled with blossoming flowers, sunshine and warmth and many more of us will be spending time outdoors. But for hay fever sufferers, this time of year can cause worry and discomfort.



Hay fever is a common allergy and can affect up to one in five people at some point in their life, and is mainly caused by grass pollen.

The good news is you don't need to see your GP for hay fever treatment. Wiltshire Clinical Commissioning Group is urging residents of Wiltshire to consider buying their own hay fever treatment, instead of getting it on prescription.

Hay fever and seasonal allergy treatments such as tablets, eye drops and nasal sprays are all easily available from your local pharmacy, and you don't need a prescription from your GP.

As pollen count increases, hay fever sufferers dread the oncoming symptoms, which include a runny nose, itchy eyes and sneezing. That's why it's always good to be prepared. The symptoms of hay fever can be really unpleasant and the best way to control them is with antihistamines, which are inexpensive and can be bought from many shops and pharmacies on the high street.

By going to the pharmacy you'll be saving yourself time and money, freeing up GP appointments for people with more urgent needs as well as doing your bit to help save the NHS money on unnecessary prescription costs. Your pharmacist will also be able to offer you advice on how to avoid triggers.

There is currently no cure for hay fever, and you technically can't avoid it, however, there are ways to help reduce the effects including:

- Wearing wraparound sun glasses when outdoors to protect the eyes
- Showering and changing your clothes after being outdoors will help stop the spread of pollen through your home
- Putting a small amount of petroleum jelly in your nose helps to trap pollen grains
- Keeping an eye on the weather forecasts and staying indoors to avoid going out when the pollen count is high

Self-care is an important part of keeping well and having a well-stocked medicine cabinet can help you treat minor illnesses, such as hay fever, and injuries at home without the need to see a GP.

You can find us on social media – follow us and keep up to date with our latest posts as we celebrate the decades of the NHS during our countdown to the NHS’s 70th birthday on 5 July 2018.



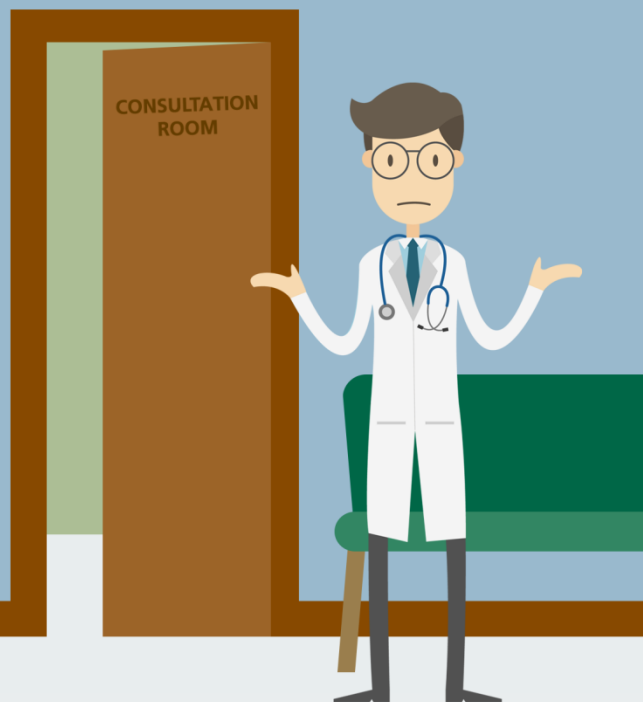
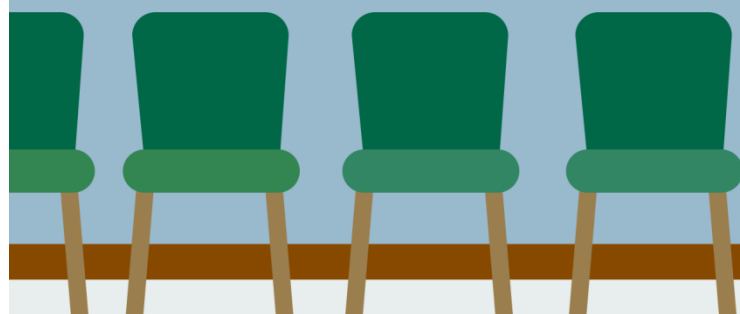
NHSWiltshireCCG

@NHSWiltshireCCG

NHS Wiltshire CCG

Visit our [website](#)

The cost of Wiltshire’s missed GP practice appointments



76,402

Missed appointments in 12 months



Average missed appointments per GP practice per week



The same as **1 in 6** Wiltshire residents - or the **entire population of Trowbridge and Salisbury** - missing one appointment each!



South West Wiltshire JSA Issue	Priority	Actions Completed Quarter 3: October - December 2017	Actions Completed Quarter 4: January - March 2018	Events/ Funding/ Extra Information
Children and young people	Childhood obesity	Monday evening sessions extended to run until end of March 2018. Funding for Kilmington & Stourton Cricket Club agreed by Area Board.	£750 awarded to Cranborne Chase AONB towards surveying new walking routes as part of landscape partnership scheme	£3,280 allocated in 2015/16 towards delivery of Anybody Can Cook sessions across the community areas. £1,000 awarded in 2017/18 to Kilmington & Stourton Cricket Club for new mowers, a club that has a huge youth system.
Children and young people	Mental and emotional health	Funding towards 'Music on your Doorstep' project in Mere approved by Area Board.	£5,000 awarded to Seeds4Success for new Friday night drop-in service	£2,866 allocated in 2017/18 for Salamander course. £3,050 allocated in 2017/18 for NCS enhanced programme. £1,000 awarded in 2017/18 to Wiltshire Rural Music School for 'Music on your Doorstep' project to be delivered in April 2018. £5,000 awarded in 2017/18 to Seeds4Success for Friday night drop in service.
Children and young people	Positive leisure time activities	Monday evening sessions extended to run until end of March 2018. Funding for Fovant Youth Club agreed by Area Board.	£5,000 awarded to Seeds4Success for new Friday night drop-in service. £1774 awarded to Kilmington & Stourton Cricket club for equipment and open-access activities.	£5,000 allocated in 2016/17 for Monday evening youth sessions in the Nadder Centre. £300 allocated in December 2017 to extend sessions until end of March 2018. £2,000 awarded in 2017/18 to Fovant Youth Club towards roof repairs and other works. £5,000 awarded in 2017/18 to Seeds4Success for Friday night drop in service. £1,774 awarded in 2017/18 for new equipment and open-access activities for Kilmington & Stourton cricket club.

Community Safety	Protecting the vulnerable			£11,894 allocated in 2013/14 (+ £5,000 from CATG in 2014/15) for Community Winter Weather response scheme; six tailgate spreaders and fourteen push-along spreaders operated by local volunteers in cases of extreme weather.
Community Safety	Highway Safety	Further promotion and liaison with parishes re. Community SID scheme	7 Community SIDS now funded across South West Wiltshire. Extra speed checks agreed for Quidhampton.	£12,530 allocated in 2017/18 for Community Speed Indicator Device Scheme.
Community Safety	Alcohol and drug abuse	Plan for Health and Wellbeing Group meeting in February 2018 to focus on this issue.		£2,500 allocated in 2017/18 towards Wilton Week event.
Culture	Affordable access to cultural activities	Map of Australia Trust awarded £850 towards chalke badge restoration project.	Mere Museum awarded £2,000 towards conservation and indexing of Rutter scrapbooks.	£3,800 allocated in 2017/18 towards Wilton Town Trail and Map Boards project. £850 awarded in 2017/18 towards chalke badge restoration project in Compton Chamberlayne. £2,000 awarded in 2017/18 towards conservation of Rutter scrapbooks by Mere museum.

Culture	Diversity and social inclusion		Seven local community groups sign up for WW1 commemorative trees project	£3,000 allocated in 2016/17 to install art display area within the Nadder Centre.
Culture	Participation in arts, crafts and culture	Map of Australia Trust awarded £850 towards chalke badge restoration project. Area Board agreed to re-allocate £5,000 previously awarded to support project led by Messums Wiltshire to install art feature at the Nadder Centre, with community engagement workshops to be delivered as part of the project.	£750 awarded to Cranborne Chase AONB towards surveying new walking routes as part of landscape partnership scheme. £500 awarded to Wilton CLT towards new mens' shed project. Mere Museum awarded £2,000 towards conservation and indexing of Rutter scrapbooks.	£5,000 allocated in 2016/17 towards a public art delivery in the Nadder Centre. £5,800 already available through s106 funding as a result of Wyndham Place estate. £850 awarded in 2017/18 towards chalke badge restoration project in Compton Chamberlayne. £500 awarded in 2017/18 to Wilton CLT for new mens' shed project. £2,000 awarded in 2017/18 towards conservation of Rutter scrapbooks by Mere museum.
Economy	Broadband and digital	Ch4lke Valley mobile project to give presentation at Area Board meeting in February 2018.	Ch4lke Valley project presented at Area Board meeting - pilot project to be run in Chalke Valley, will be opportunity for other local parishes to also benefit in due course	£5,000 allocated in 2015/16 for Community Communications project to enable wifi to be made available in local venues.
Economy	Support for existing businesses	Wiltshire Scrapstore awarded £4619 towards setup costs for new store in Wilton.		£2,500 allocated in 2017/18 towards Wilton Week event. £4,619 awarded in 2017/18 for Wiltshire Scrapstore setup costs.
Economy	Apprenticeships and work experience			

Environment	Fly tipping and litter	Great British Spring Clean 2018 (combined with Clean up Wilts) to be promoted at Area Board meeting in February 2018.	9 local litter picks organised in South West Wiltshire for Great British Spring Clean, involving approx. 160 volunteers	
Environment	Wildlife and biodiversity	Burcombe Parish Council awarded £310.20 towards new community orchard.	Seven local community groups sign up for WW1 commemorative trees project. £5000 awarded for fish bypass project in Teffont, to increase fish migration with additional benefits for wildlife.	£310.20 awarded in 2017/18 for community orchard in Burcombe. £5,000 awarded in 2017/18 for fish bypass project.
Environment	River quality	Site meeting held in Teffont to discuss 'fish ladder' project. Land owner has agreed to progress, assessment completed by Environment Agency. Currently getting quotes for works.	£5000 awarded for fish bypass project in Teffont, to increase fish migration with additional benefits for wildlife	£5,000 awarded in 2017/18 for fish bypass project.
Health and wellbeing, Leisure	Physical fitness and activity		£750 awarded to Cranborne Chase AONB towards surveying new walking routes as part of landscape partnership scheme. Wilton Carnival and Touch Rugby festival 2018 awarded £1,567 for new event.	£1,567 awarded in 2017/18 for new Carnival and Touch Rugby event in Wilton.

Health and wellbeing, Leisure	Healthy lifestyles	Lynch Close residents awarded £633.57 towards community project.	£750 awarded to Cranborne Chase AONB towards surveying new walking routes as part of landscape partnership scheme. Wilton Carnival and Touch Rugby festival 2018 awarded £1,567 for new event.	£633.57 awarded in 2017/18 for community project at Lynch Close in Mere. £1,567 awarded in 2017/18 for new Carnival and Touch Rugby event in Wilton.
Health and wellbeing, Leisure	Support for carers	Tea@3 initiative launched in Mere, to encourage local people to meet for tea and combat loneliness/isolation	Tea@3 initiative, run by Health and Wellbeing Champion, now attracting approx. 25 attendees in Mere	
Your Community & Housing	Affordable housing	2 new affordable homes delivered in East Knoyle by Wiltshire Council		
Your Community & Housing	Deprivation and poverty			£2,866 allocated in 2017/18 for Salamander course. £3,050 allocated in 2017/18 for NCS enhanced programme.
Your Community & Housing	Digital engagement and broadband	Chalke Valley Playschool awarded £415 towards digital recording system. Quidhampton Village Hall awarded £569.35 out of Community Communications project fund.		£5,000 allocated in 2015/16 for Community Communications project to enable wifi to be made available in local venues. £415 awarded in 2017/18 for digital recording system for Chalke Valley Playschool.

Transport	Road improvements	White lining scheme rolled out.	Major maintenance schemes for 2018/19 agreed. Area Board event on A303 proposed works near Stonehenge attended by more than 70 people.	£10,000 allocated in 2016/17 for White Lining Renewal scheme.
Transport	Access to public transport	Discussions held with Tisbus to move them up to the Nadder Centre.	Grant for Tisbus move to the Nadder Centre approved by Area Board	
Transport	Highway infrastructure	Bishopstone Parish Council awarded £1813 towards costs of new High Road footpath.	CATG schemes continue to be approved. £888 awarded to Tisbury Parish Council towards road signs for local community events.	£1,813 awarded in 2017/18 for new footpath in Bishopstone. £888 awarded in 2017/18 for community event road signs.

Older People	Social isolation and loneliness	Burcombe Parish Council awarded £310.20 towards new community orchard. Lynch Close residents awarded £633.57 towards community project. West Knoyle Village Hall awarded £3610 towards new kitchen. Two health and wellbeing champions awarded funding until end of 2017/18. Tea@3 initiative launched in Mere.	Quidhampton Village Hall awarded £1200 towards new roof. Tea@3 initiative, run by Health and Wellbeing Champion, now attracting approx. 25 attendees in Mere. £500 awarded to Wilton CLT towards new mens' shed project. West Knoyle Village Hall awarded £1,500 towards new ceiling. Wilton Carnival and Touch Rugby festival 2018 awarded £1,567 for new event. Friends of St Andrews Church awarded £2,000 for new community hub in Donhead St Andrew.	£2,500 allocated in 2017/18 towards Wilton Week event. £310.20 awarded in 2017/18 for community orchard in Burcombe. £633.57 awarded in 2017/18 for community project at Lynch Close in Mere. £3,610 awarded in 2017/18 for new kitchen at West Knoyle Village Hall. Quidhampton Village Hall awarded £1200 in 2017/18 for new roof. £500 awarded in 2017/18 to Wilton CLT towards new mens' shed project. £1,500 awarded in 2017/18 towards new ceiling for West Knoyle Village Hall. £1,567 awarded in 2017/18 for new Carnival and Touch Rugby event in Wilton. £2,000 awarded in 2017/18 for new community hub in Donhead St Andrew
Older People	Dementia	Dementia Friends sessions planned for Wilton businesses in June 2018 and in Quidhampton in January 2018.	£750 awarded to Cranborne Chase AONB towards surveying new walking routes as part of landscape partnership scheme, including dementia friendly routes	
Older People	Support for carers	Two health and wellbeing champions awarded funding until end of 2017/18.		

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 9 MAY 2018

	Item	Update	Actions recommendations	Who
1.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Pat Booth, David Marks, Ruth Burrows – Stourton with Gasper PC Roy Sims, John Jordan – Mere Town Council Frank Freeman – Hindon Parish Council Jane Childs – Sutton Maundeville Parish Council, Barford St. Martin Parish Council Frank Coombs – Barford St Martin Parish Council Tim Martin - Ansty Parish Council William Holmes - Fovant Parish Council Bev Ford – Sedgehill & Semley Parish Council, West Tisbury Parish Council Clare Churchill – Dinton Parish Council Simon Pritchard – Swallowcliffe Parish Council Stephen Banas – Swallowcliffe Parish Council Gerald Blundell – Swallowcliffe Parish Council Richard Mitchell – Tollard Royal Parish Council Rebecca Richardson – Chicks Grove Resident Netton Taylor – Fonthill Bishop Resident.</p> <p>Wiltshire Councillors – Jose Green (Chair), Bridget Wayman, Pauline Church, George Jeans</p> <p>Julie Watts, Principal Engineer Steve Harris, Community Engagement Manager David Button, Highway Engineer Glen Brooks, Highway Technician</p> <p>Wiltshire Cllr Tony Deane, Richard Higgs, Stourton with Gasper Parish Council, Spencer Drinkwater, Sandra Harry Tisbury Parish Council, Tony Phillips Fovant Parish Council.</p>		

2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the South Western Wiltshire Area Board meeting on Wednesday 6 December 2017. <i>A link can be found on the Wiltshire Council website here</i>		
3.	Financial Position			
		The finance sheet was presented. There is currently £26,520 unallocated. NB: The £888 allocated to Tisbury Parish Council as agreed at the SWW Area Board on 21/03/2018 for the purchase of Road Closure Signage has been accounted for in the above figure.		CATG
4.	Substantive Bid			
a)	New Road, Zeals (Mere) 30mph speed limit & traffic management measures.	The work is complete therefore the issue can now be closed.	The group agreed to close the issue.	CATG
5.	Top 5 Priority Schemes			
a)	Issue No: 4644 Signing of Tisbury South via Ansty.	At the last meeting a scheme was presented to sign light traffic through Fovant at the junction of A30/Fovant and Swallowcliffe at the junction of the A30 and the C316. The approximate cost of scheme £1000, Ansty PC have agreed to contribute £250 towards the scheme. Swallowcliffe PC and Fovant PC both object to the scheme and neither are prepared to contribute, their comments are appended to the notes. The group could not come to an agreement about the best way forward. Ansty PC made comment that it was unlikely that anyone would agree to more traffic through their village but felt that this was a matter of fairness. The group agreed that this should be discussed and voted on by Wiltshire Councillors at the SWW Area Board on 30 May 2018. JW to provide an assessment of routes.	To be discussed at the Area Board. JW to provide an assessment of routes.	AB JW

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 9 MAY 2018 ACTION NOTES

	Measures to prevent vehicles damaging properties at the northern end of the village	The group agreed that this would be one of their roads for Freight Assessment and Priority Mechanism (FAPM) in 18/19.	SD confirmed that this has been as part of the submission for 18/19.	SD
b)	Issue 4790 Broad Chalke, The Causeway - New footway	Broad Chalke Parish Council (BCPC) has funded the entire cost of the scheme. The detailed design and legal agreements are being progressed but are resource intensive. The scheme is to be constructed in 2018/19. The legal agreement is now complete.		JW
c)	Issue 5652 B3092 Stourton - Double white lines	The group agreed to proceed with the feasibility study for double white lines.		JW
d)	Issue 4714 Dinton, Steep Hollow - One way system	JW has sent two different options to the Parish Council. Both options will cost £6500. PC are to carry out a public engagement exercise in July and will be able to update the group after their meeting in September. The group agreed that another item would be prioritised whilst the public engagement exercise took place.		PC
e)	Issue 5356 Mere, B3092 & B3095 - Improve visibility at junction for pedestrians.	JW has written to possible landowners but has received no response. Seeking legal advice as to how this matter can be progressed. The group agreed that another item would be prioritised whilst the advice from legal was obtained.		JW

6.	Work instructed			
a)	Issue No: 4629 Barford St. Martin, West Street - Bollard to protect thatched roof.	CATG to fund £200, PC to fund £200. The bollard should be installed by the end of April 2018. Needs a concrete base.		JW
b)	Issue 4716 Fovant A30, High St to Pembroke Fm - Dropped kerbs	The CATG agreed to fund the scheme to progress the dropped kerbs in front of the car park. CATG to fund £900, PC to fund £300. The works are complete therefore the issue can be closed. PC commented that it was a good job well done.	The group agreed to close the issue.	
c)	Issue 4363 Stoford C283 - Weight limit and traffic calming	The CATG has agreed to put forward the C283 for Freight Assessment and Priority Mechanism (FAPM) assessment in 2018/2019. CATG agreed to fund £3000 towards a lining scheme. PC to fund £500 from this financial year and £500 from next financial year. Scheme needs a road closure, so will be programmed to take place in 2018/2019.	SD confirmed that this has been included within 18/19.	JW
d)	Issue 4902 Bishopstone, Mill Lane - Single track warning signs.	CATG to fund £350. PC to fund £150. The signs have been ordered and are now in place therefore the issue can now be closed.	The group agreed to close the issue.	
7.	Other Priority schemes			
a)	Issue 4723 B3089, Chilmark HGV Signage.	This work is being progressed by the team at County Hall, as part of a scheme looking at how Tisbury is signed from the A303 and will involve working with Highways England.		

b)	<p>Issue 5804</p> <p>Fonthill Bishop Road between B3089 & A303</p> <p>SLOW markings or a pinch point.</p>	<p>Traffic Speed Survey Result Fonthill Bishop (30mph Speed Limit) - North of B3089</p> <p>The Results of the survey for the area of Fonthill Bishop are provided below. The survey was carried out between 26/11/2017 and 07/12/2017. A total of 5964 vehicles were checked. The 85th percentile was 42.7mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). This is 0.7mph over the threshold for Community Speedwatch so will be referred to the Police for a request for enforcement.</p> <p>The group discussed adding some additional markings in advance of the 30mph speed limit signs to reinforce to drivers that they were entering a built up area. BW is discussing with Simon Fowler of Fonthill Estate as to whether they are prepared to make a contribution to the scheme and report back to the next meeting.</p>	<p>BW to confirm local contribution.</p>	<p>BW</p>
c)	<p>Issue 5109</p> <p>Barford St Martin - A30, B3089 to Tinkerbell garage. Pedestrian warning signs.</p>	<p>JW has looked at the existing signage that is in-situ and there is a significant amount of upright signs in place. There is a limit to the amount of information that a driver can take in whilst travelling along the road, therefore it is unlikely that adding to the signing structure would be of benefit to pedestrians. One possible option would be to add some additional 30 roundels or SLOW markings on the carriageway.</p> <p>The group did not feel that additional signage would be of any assistance at this location given the significant amount already in existence. There is no legal requirement for pedestrian warning signs to be erected. The PC asked that the solid white line at the edge of the carriageway was kept maintained. DB informed the group that the Area Offices were not able to manage maintenance of white lines on principal roads and that this was carried out by Mark Stansby.</p>	<p>The group agreed that the issue would be closed.</p>	<p>CATG</p>
d)	<p>Issue 5431</p> <p>Tisbury - Weaveland Road Improvement to pedestrian crossing.</p>	<p>The assessment has been sent to the PC for consideration.</p> <p>PC would like to proceed with the recommendation to install bollards and white lining. Estimate is £1400, PC prepared to contribute 25% (£350).</p> <p>The group agreed to fund the scheme and therefore work will progress once it is made a top 5 priority.</p>	<p>The group agreed to fund the scheme at a cost of £1400 subject to the PC contribution of £350.</p>	<p>CATG</p>

e)	Issue 5514 Semley Village Hall; School Warning Signs	JW has contacted the Village Hall to establish whether or not they wish to proceed with this request. They wish to proceed but have not responded to the request as to whether or not they are prepared to make a contribution. The PC are in support but feel that the contribution should be made by the village hall committee. The cost of two signs is approx. £500. BW to contact Village Hall Committee to discuss. Fovant PC suggested that the redundant school warning signs at Fovant could be used.	BW to contact Village Hall committee to determine whether they will make a contribution.	BW
f)	Issue 5116 Swallowcliffe 20mph Speed restriction	The Area Board discussed this at their meeting on 6 December 2017 and agreed to fund the feasibility at a cost of £2500 with a contribution of £1000 coming from Swallowcliffe PC. Swallowcliffe have confirmed the contribution and would like to see the scheme made a top 5 priority. The group agreed.	The group agreed to make this a top 5 priority.	CATG
g)	Issue 5678 & 5663 Tisbury, Weaveland Road. Measures to prevent large vehicles getting stuck out side 9 Weaveland Road	Some temporary repairs have taken place and DB has arranged for further patching to take place. The group felt that this should be monitored to see if this makes a difference before considering additional signage. PC have tried, with no success, to contact residents on several occasions to established whether or not they are happy with the surfacing works. On the final occasion a message was left asking them to contact the PC if they were unhappy with the repairs/felt further intervention was necessary. No response has been received to date therefore suggest that the issue is closed. PC was not represented at meeting but Clerk had sent an update - Residents have been away and have asked for this to be monitored for a while prior to the issue being closed.	The group agreed to wait until next the meeting prior to closing the issue.	CATG
h)	Issue 5775 Ebbesbourne Wake, Duck Street – Pedestrian warning signs.	The PC presented a map to show the locations of the 3 requested signs. JW stated that it would cost approximately £200 for the 3 signs provided they could all be erected on the existing posts. The group agreed to fund the signs providing the PC contributed a minimum of 25% to the scheme. The PC have agreed to fund the 25% contribution of £50 and the issue will be progressed when made a top 5 priority.	The group agreed to make this a top 5 priority	CATG

i)	<p>Issue 5870</p> <p>Teffont Magna – B3089 to Farmer Giles Teffont Evias – B3089 to Tisbury</p> <p>Request for 20mph speed restrictions.</p>	<p>The group discussed the report published into the Bath and North East Somerset 20mph speed restrictions which can be found online here https://democracy.bathnes.gov.uk/documents/s47259/20mph%20Zones%20Review%20Report.pdf</p> <p>The Department for Transport is currently carrying out its own review and the results of this are expected shortly. The group decided not to proceed with any further 20mph restrictions (apart from the scheme in Swallowcliffe if the PC decide to proceed) until the outcome of this review is known.</p>		CATG
8. New Issues				
a)	<p>Issue 5983</p> <p>Tisbury – Hindon Lane & Upper High Street.</p> <p>Additional 20mph roundels.</p>	<p>During the Community Safety Group in November a group of residents complaint about speeding on Hindon Lane, Upper High Street in Tisbury was referred to the Parish Council to consider implementation of a Community Speedwatch Scheme CSS and/or a Speed Indicator Device SID. The Parish Council agreed to research sites for a SID and residents agreed to find volunteers for the CSS but residents along with others in the community would like to request that 20mph roundels are painted on the road surface to re-inforce the message of the current signage in a hope to reduce the speed of vehicles. The Parish Council has agreed to work with the residents on CSS and a SID location 20mph Wheelie Bin stickers have been purchased for residents in the short term. The Parish Council would like to support the residents in their request for 20mph roundels to be painted on the road.</p> <p>A roundel costs approximately £150.</p>	Defer to next CATG meeting. DB reminded that group that wheelie bin stickers are not permitted on the highway or on any adjacent objects that may be deemed as a distraction to the highway user.	
b)	<p>Issue 6028</p> <p>Fovant - High St Dinton Rd Tisbury Rd - Improvements to signing of 20mph</p>	<p>A 20mph limit was introduced in Fovant High St and the first parts of Dinton Rd and Tisbury Rd but the signage is difficult to see. The PC would like to request more visible signage and more roundels within the area that is currently 20mph.</p> <p>PC would like to purchase some CSW signs – Police do not have any and have no budget. PC would like to fund some.</p> <p>Investigations will proceed when made a top 5 priority, in the meantime JW would investigate whether or not CSW signs could be purchased.</p>	JW to investigate the purchase of CSW signs.	JW

c)	Issue 6029 Fovant - High Street/A30 Improvements to layout of the junction and footway.	Poor visibility for cars turning on and off the A30 as well as pedestrians walking into the High St as cars mount the pavement when exiting the High St to turn right or use the junction to complete a U turn. Several years ago a scheme was proposed to change the junction but this did not gain support from CATG to be put forward for a substantive bid. The PC would like this junction looked at again. Investigations will proceed when made a top 5 priority.		
d)	Issue 6041 Semley, Junction by Church Farm – improvements to the layout of the junction.	Semley Parish Council have produced a document outlining their concerns which is appended to the notes. A scheme to realign the junction could aid traffic movements at this junction. The first step would be to arrange a topographical survey to facilitate the design work, this would cost approximately £1500. A very rough estimate for construction would be in the region of £5k. PC to discuss at next Parish Meeting.		PC
e)	Issue 6163 Ebbesbourne Wake, 1 The Cross - Marker Posts	Vehicles are driving over the kerbs that WC laid on corner. 12 inches of bank has been eroded away; the water main has been broken and the stop tap has been moved 4 times. If WC supplies some marker posts and the resident will willingly put them in. Hazard Marker Posts each cost approximately £30 or £50 fitted. DB informed the group that marker posts would be a short term solution and likely to need frequent replacement. He will carry out a site visit as an additional kerbline above the existing may be more appropriate. This is works that the masonry gang can undertake.		DB
f)	Issue 6248 Mere – Water Street/The Lynch	The number of HGVs that are driving along Water Street and through The Lynch despite the weight restriction signs. CATG has helped to make Weight Restriction signs more visible but this does not stop HGVs from using route.		

		<p>Investigate the feasibility of providing a) a physical width restriction at the entrances to The Lynch or b) width restriction at the entrance to The Lynch.</p> <p>Investigations will proceed when made a top 5 priority.</p>		
g)	<p>Issue 6269</p> <p>Kilmington – Brookside Terrace</p> <p>Request for funding to provide additional parking</p>	<p>As families grow there is an increasing demand for parking space in the area of Brookside Terrace. This impacts on residents and visitors as well as passing traffic particularly HGVs and agricultural machinery. The current density of parking and the positioning of vehicles also present a hazard to pedestrians. Kilmington Parish Council would like to utilize an unused part of the village playing field which it owns to provide off-street parking. A substantial part of the work that would be required could be done by local farmers who have already expressed an interest in providing equipment and labour.</p> <p>Parish Councils have the right under Section 57 of the Road Traffic Regulation Act 1984 to use certain land such as recreation grounds to provide parking. The PC should consult with the planning department to establish whether or not planning permission is required.</p> <p>JW spoken with PC and they are currently carrying out further investigations before ready to approach CATG.</p>		
9.	Other items			
a)	White Lining	<p>Mere, Sedgehill & Semley have been completed.</p> <p>Stourton & Gasper has been underwater/undermud at every visit.</p> <p>Date for Tisbury to be provided.</p> <p>The contractor has reported that all other works complete. PC's to let SH know if the work they were expecting to be completed has not been carried out.</p>		SH
b)	Freight Assessment and Priority Mechanism (FAPM)	<p>SD not present but sent a note to record that C283 Stoford and Ansty have been added to list for assessment for 18/19 and that investigations were ongoing with regards to B3081 Tollard Royal.</p> <p>RM (Tollard Royal PC) is frustrated by the time taken and lack of any progress.</p>		SD
c)	Footway maintenance	<p>List of schemes selected was attached.</p> <p>Church Road, The Street East Knoyle.</p>		DB

SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 9 MAY 2018 ACTION NOTES

		Church St Tisbury, The Street Teffont Magna. (Tisbury is underway) DB is awaiting confirmation of whether or not there is any footway maintenance funding available for this financial year.		
d)	A303	AD was absent so unable to update the group.		AD
e)	HGV's & Sat Nav's	BW has spoken to Baroness Jane Scott. JS to raise in House of Lords when time allocated. BW has also written to Andrew Murrison MP.		GJ/AD /BW/J G/PC
f)		The group congratulated GJ on become a Grandfather.		
g)		David Button introduced Lee Haines replacement Glen Brooks.		
10.	Date of Next Meeting:	25 July 2018, 14:00-16:00 Nadder Centre, Weaveland Road, Salisbury SP3 6HJ		

South Western Wiltshire Community Area Transport Group

Principal Engineer – Julie Wharton

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to South Western Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£21,237**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

South West Wiltshire CATG

FINANCIAL SUMMARY

BUDGET 2018-19

£17,079.00 CATG ALLOCATION 2018-19

£21,212.03 2017-18 underspend

Contributions

£200.00 Barford St Martin (Bollard)

£300.00 Fovant PC (A30 dropped kerbs)

£150.00 Bishopstone Mill Lane single track road signs

£500.00 S&SN PC TM Measures (£500 19/20)

£1,000.00 Swallowcliffe PC 20mph assessment (£1000 18/19)

Total Budget 2017-18

£40,441.03

Commitments from previous years

Barford St Martin, West Street, Bollard £446.00 Estimate

Bishopstone Mill Lane single track road signs £370.00 Estimate

Dinton Steep Hollow one way system £6,500.00 Estimate

Stoford C283 Traffic management measures £4,000.00 Estimate

Swallowcliffe 20mph assessment £2,500.00 Estimate

New Schemes

Road Closure Signs for Tisbury PC £888 Actual

B3092 Stourton Report £4,500.00 Estimate

Total 2017-18 **£19,204.00**

Remaining Budget 2017-18 **£21,237.03**

Potential New Schemes

Semley Village Hall Warning Signs £500.00 Estimate

Local Youth Network Management Group Record

Area	South West Wiltshire LYN				
Date	3/5/18	Times	8-9pm	Venue	Wilton Youth Centre
Present	Young People – Miranda, Emily, Maizie, Flick, Sarah, Georgia Adults – Steve, Jaki, George, Pauline, Josh Grant applicant – Colin				
Apologies	Bridget, Jon				
Agenda Items					
1	Welcome and Apologies				
2	Notes/actions from previous meeting				
3	Update from Area Board meeting on 21 March 2018				
4	Budget update for 2018/19				
5	Youth grant applications				
6	Mental health imagery research				
7	Project funding for 2017/18				
8	AOB				
Decisions					
1					
2	Steve reported on actions. Jaki advised cricket club have been in touch and will arrange sessions in autumn.				
3	Grant ratified at Area Board meeting.				
4	£18,150 allocated for South West Wiltshire in 2018/19				
5	<p>Colin presented grant application – total cost £650,000. £450,000 coming from football foundation. Need to complete a feasibility study. Salisbury Area Board gave £5,000. Asking Southern and South West Area Board for £2,500 each (capital project). Local and youth football teams in area will benefit.</p> <p>Recommendation – agree to award funding on condition that 1) a member of Sarum Sports Partnership attends Area Board meeting on 30 May 2018 and 2) a guarantee is included in the development plan to reserve the pitch for an event(s) in conjunction with the Monday evening activities project.</p> <p>ACTION – Steve/Jaki to liaise with Karlene from Sports Development if funding is approved.</p>				
6	ACTION - Steve to circulate information				
7	<p>Ideas discussed.</p> <p>Jaki proposed possible mapping exercise to find out what local young people are doing in leisure time, promoting what is known. Could also promote LYN. Pauline advised 10,000 school students surveyed – will share findings.</p> <p>ACTION – Steve to contact Sarah Heathcote.</p> <p>Link in with local groups, looking to do something specific for young people.</p>				

	Bring an activity event? Would need to run in each of the three areas.
8	
Recommendations to Area Board	
1	The LYN recommends to the South West Wiltshire Area Board that £2,500 be allocated for the application from Sarum Sports Partnership on condition that condition that 1) a member of Sarum Sports Partnership attends Area Board meeting on 30 May 2018 and 2) a guarantee is included in the development plan to reserve the pitch for an event(s) in conjunction with the Monday evening activities project.

Report to	South West Wiltshire
Date of Meeting	30/05/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the South West Wiltshire Area Board.

Application	Grant Amount
Applicant: Sarum Sports Partnership Project Title: New full size third generation artificial grass pitch 3GATP in the Salisbury Community Area	£2500.00

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2018/19 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2018/2019.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Sarum Sports Partnership Project Title: New full size third generation artificial grass pitch 3GATP in the Salisbury Community Area	Amount Requested from Area Board: £2500.00
This application meets grant criteria 2018/19.	
Project Summary: This is the first step towards the provision and installation of a much needed full size third generation artificial grass pitch 3GATP in the Salisbury Area. This contribution will provide funding for the initial feasibility study at Sarum Academy to give overall project costs required by the Football Foundation FF and will be classed as part of the	

overall match contribution required by the Football Foundation. It is anticipated that the Football Foundation will contribute around 70 of the total cost providing the actual Football Foundation Grant Application fully meets the requirements of the Football Foundation which includes a Community Access Agreement. The match funding approx 30 of total cost will be gathered from other interested parties such as the Salisbury City Council Wiltshire Council local parish councils local businesses local sports clubs and local national grant funding organisations. The Sarum Sports Partnership comprises of Sarum Academy Wiltshire Council Wiltshire Football Association and Salisbury City Council.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Wiltshire FA and their affiliated football clubs in the south of the county have put the lack of facilities as a clear reason for the reduction of junior youth football in the south of the county and have clearly identified the under provision as a reason why club teams play practice out of the area. From a school and community perspective the access to a first-class facility increases the opportunities for physical activity throughout the year and provides opportunities for further skill development. The need for a Community Use Agreement will ensure community access outside of school hours and will help ensure community usage and a sufficient income stream is available for ongoing maintenance and future carpet replacement.

Report Author:

Stephen Harris, South West Wiltshire Area Board
01722 434211

Local Health and Wellbeing Group Record

Area	South West Wiltshire Health and Wellbeing Group				
Date	2/5/2018	Times	1 - 2.30pm	Venue	Nadder Centre, Tisbury
Present	Cllr Jose Green (Chair, Wiltshire Councillor), Steve Harris (Wiltshire Council, Community Engagement Manager), Diane Jenkins (Alzheimer's Society), Gillian Drayson (Action on Hearing Loss), Carolyn Taylor (Health Trainer, Wiltshire Council), Tim Mason (Alzheimer's Society), Katie Buck (Health Trainer), Nicky Thomas (Alzheimer's Support), Salli Grant (Happy Hearts), John Jordan (Mere Footpath Group), Cllr Tony Deane (Wiltshire Councillor).				
Apologies	Stacey Plumb (Healthwatch Wiltshire), Eamon McClelland (Resident Engagement Officer, Wiltshire Council), Pippa Webster (Age UK), Natasha Viljoen (Dorset & Wiltshire Fire & Rescue Service), Kate Darbyshire (Tenant Liaison Officer, Wiltshire Council), Val O'Keefe (Resident), Ann-Marie Dean (Resident), Lindsay Kinlin (GP Locality Lead), Olivia Langdon (Health Trainer, Wiltshire Council).				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Notes/actions from meeting on 21 February 2018				
3	Health and Wellbeing Champion role				
4	Funding update / Area Board priorities				
5	Funding applications				
6	Tea@3 initiative				
7	Heat & Eat on Monday 21 May 2018				
8	Dementia Action Alliance update				
9	Drug/alcohol outreach support				
10	Updates from group members				
11	AOB				
Decisions/Actions					
1	Katie Buck in training, will become new Health Trainer for Tisbury. Gill Drayson to attend next Area Board meeting and complete free hearing checks.				
2	Steve gave updates on actions from last meeting. Tim asked for link between hearing loss and dementia to be highlighted at Area Board presentation.				
3	Steve gave update on role. Group agreed to hold off appointing a new champion to see whether Ann-Marie's project could progress.				
4	£7,700 available for 2018/19. Steve gave a reminder of JSA priorities. Jose advised youth funding has health and wellbeing focus for this year.				
5	Happy Hearts: Clarification on funding – asking for £827. New education classes. People are charged for attendance (minimal). Carolyn raised that health trainers offer a similar free service. Opportunity to collaborate in future? At the Nadder Centre?				

	<p>Recommendation – group supports application. Health trainers to link in for joint delivery. Sessions should take place at Nadder Centre.</p> <p>Mere Footpath Group: Recommendation – support for application. Propose grant award raised to £300 to include additional costs.</p> <p>Alzheimers’ Support: Recommendation – refer to Mere Town Council in first instance. Also share information through local directory. ACTION - Nicky to provide clarity re. contract delivery and what is included.</p> <p>Diane – what has happened to singing group in Tisbury? ACTION – Steve to clarify.</p>
6	Ann-Marie managed to host approx. 25 people for third event in Mere. Opportunity to promote local volunteers doing this in future?
7	Information already circulated.
8	<p>Dementia Action Week Wilton event happening in June. Tim advised of event in Purton; ACTION - Steve to circulate details. If parishes want to become dementia friendly communities but can’t travel Tim happy to visit. Amesbury DAA are launching alliance at Stonehenge.</p>
9	<p>New service – looking for outreach posts. Suggested Mere? Andy Young Pavilion as slightly more relaxed. Health trainers emphasised services not just for ‘hard users’. ACTION – Steve to feedback.</p>
10	<p>Gillian Drayson – will liaise with Olivia re. linking in with service in Mere library. Expo 55+ event during deaf awareness week (15 May 2018), Gillian taking part.</p>
11	
Recommendations to Area Board	
1	The LYN recommends to the South West Wiltshire Area Board that £827 be allocated for the application from Happy Hearts.
2	The LYN recommends to the South West Wiltshire Area Board that £300 be allocated for the application from Mere Footpath Group.
3	The LYN recommends to the South West Wiltshire Area Board that the application from Alzheimers’ Support should be deferred pending them first approaching Mere Town Council.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	
Organisation	Happy Hearts Exercise & Support Group
Address	
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	x
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

N/A

5. Project title?

Heart Health Awareness and Exercise Program

6. Project summary: (100 words maximum)

<p>A project to support adults living within the community to have an increased awareness of the impact on their Heart Health and Wellbeing. Although there is no age restriction this program will generally be most applicable to the Sixty plus demographic. To provide a secondary, preventative and remedial care plan of education and exercise, with the intention of helping to save the high cost of health and care services to the NHS, as well as helping secondary heart health care. The group sessions will also help promote community cohesion and combat isolation and loneliness.</p>
--

7. Which Area Board are you applying to?

South West Wiltshire ▼

8. What is the Post Code of the place where your project is taking place?

SP3

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The project can provide an essential evidence based programme of Heart Health Awareness Education and Exercise. Regular exercise and an understanding of heart health has shown (BHF 2017) that lifestyle changes and regular adherence to low to moderate physical activity, will impact those that have presented with a heart condition as well as those within a high risk category of developing CVD, for example hypertension and diabetes as well as non modifiable risk factors. Although anyone with an interest in heart health would be warmly welcomed in order to promote community cohesion. The program will also ensure partners and carers have an understanding and supportive network which in turn can help reduce admissions to hospitals and support independence at home.

The project will also provide a means of support for those that have previously presented with a heart condition or with a predisposed risk factor. Support can be provided within the peer group, as all will have similar health

How many older people/carers do you expect to benefit from your project?

As of yet Happy Hearts does not know how many older people, carers we expect to benefit, but we anticipate similar attendance figures to our existing exercise ONLY class, thus within 6 months in excess of 30 per session on a regular basis.

As stated the education aspect of this program is a pilot project there for we expect a wider audience than just for exercise only sessions.

How will you encourage volunteering and community involvement?

The sessions will be run by myself Salli Grant fully qualified in Cardiac rehabilitation (BACPR) I have to revalidate my certification every 3 years
2 volunteers work alongside me who are trained and affiliated to The British Heart Foundation
Happy Hearts provides links to a multi disciplinary team of health care providers

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

There will be a nominal charge for each 2 hour session, although no upfront joining or membership fees will be requested. Those on low income will be asked only toward a contribution to refreshments and attendance costs could be covered by funding if accepted

How will you work with other community partners?

Happy Hearts have already established links with and will continue to nurture new communications with all local health workers, GP's, community management teams and advisory community partners so they are fully informed of the long term benefits of this project along with local and more regional advertising. We are also very aware of the power of 'word of mouth' and will use this to our advantage from within our existing exercise and support groups.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

* Happy Hearts have a Charter and Constitution which includes safeguarding and promoting the welfare of older vulnerable people and their careers.
 * All staff and volunteers are and will be required to take part in regular ongoing training programs provided by the BHF, BLF, BACPR, Diabetes UK as well as local educational providers.
 * I Salli Grant will be ultimately responsible for safety, training and clients wellbeing (3 yearly revalidation)

12. Monitoring your project.

How will you know if your project has been successful? *required field

* We will monitor primarily through attendance numbers
 * Progress sheets, feedback forms, post-class debriefing will ensure that activities evolve to reflect the lessons we learn from each session.
 * We will measure their exercise capabilities and knowledge at the beginning of the programme as well as at the end of each of each session through self administered questionnaires.
 * Each individual will have an agreed set of targets and their progress will be recorded

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are specifically requesting funding for advertising and educational literature only as a pilot project. This is in response to evidence of need in this community.
 Happy Hearts aims to create a self funding safe and effective environment where interest and word of mouth will naturally inspire interest and therefore future courses. Reasonable attendance fees can ensure future costs can be met by ourselves.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£ 1679900

Surplus/Deficit for the year:

£ 783400

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 00

Why can't you fund this project from your reserves:

This is a new educational project and all reserves are accounted for business and living costs

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £ 1547.00

Total required from Area Board £ 827.00

Expenditure **£** **Income** **£** **Tick if income confirmed**

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

Advertising in local p	35500			<input type="checkbox"/>
printing costs for gen	13300			<input type="checkbox"/>
information publicatio	45000			<input type="checkbox"/>
hall hire (8 weeks) m	14400 se	48000		<input type="checkbox"/>
w ages	24000 se	24000		<input type="checkbox"/>
travel costs 3 staff	7500			<input type="checkbox"/>
low income subsidies	15000			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	1547.00	Total	720.00	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

SWW

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	
Organisation	Mere Footpath Group
Address	
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Healthy Mere Walking – Great Bottom

6. Project summary: (100 words maximum)

The group want to raise money for kissing gates to install on Mere footpaths to make them more accessible for older walkers. We plan to do this by donations from walkers on a mass walk of Great Bottom, the walk itself is meant to raise the profile of walking on local paths and to raise the walking aspirations of Mere residents young and old. The flyer for the event is attached.

7. Which Area Board are you applying to?

South West Wiltshire
▼

8. What is the Post Code of the place where your project is taking place?

The walk starts and finishes in BA12
6HY

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

We have already created an all weather hard surface circular walk which daily provides an exercise and recreation. We now wish to make more of the fabulous footpaths of Mere Parish accessible for older residents in particular. Money raised on the Great Bottom walk will purchase kissing gates which we can, with the agreement of landowners. The Great Bottom walk, where we hope to have over 100 walkers, will be a big event and raise the profile of the walk. We hope that residents who would not aspire to such a walk on their own will attempt it with others in the community. We have the support of the staff at Mere Surgery, who have commented on the work we have already done at Mere has a large number of 'older' residents and the splendid local paths are an opportunity for gentle exercise.

How many older people/carers do you expect to benefit from your project?

We hope to have over 100 walkers on the day with a good number of them being older. We will be promoting the walk through local societies which have mainly older residents as members. As we install kissing gates, which will open up paths for older walkers, we will be informing residents - through

How will you encourage volunteering and community involvement?

As stated above - we shall be working through local organisations. We currently work with Seeds4Success. We have a website and facebook pages which both attract interest to walking in Mere and the work of the group on the footpath of Mere. We are a group of volunteers ourselves and our group has grown from additional volunteers. Our 'Walking in Mere' maps sell well and give guidance to residents on good local walks. The footpath group also We regularly report on our activities at Mere Town Council meetings.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Our circular walk was designed for wheelchairs, mobility scooters and pushchairs. We plan to extend this walk. The monthly walks are open to all and give new walkers a simple social event to take part in. We are hoping that The support of Doctors in Mere Surgery will be used to reach residents who may be socially isolated.

How will you work with other community partners?

We already work with the Town Council, both in helping where there are footpath issues but also in reporting back. The Town Council helps with some funding for materials that we, as a group of volunteers, cannot afford. When working on larger projects we work with groups like Seeds4Success. We will promote our activities through We co-ordinate our work with other groups like the Mere Rivers Group and all of our work is done with the agreement. We will be giving information sheets about the walk and area to walkers - these are being informed by local groups.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Much of our maintenance work is intended to make stiles and gates safe and easy to use. We spend a good deal of money on this work. We work with the Wiltshire Rights of Way team to ensure that the work we do is of a good standard and that we are following the best practice. The Wiltshire Rights of Way team have given us training and guidance on how stiles and paths should be maintained. When doing work on footbridges, we always work with the Rights of Way team.

12. Monitoring your project.

How will you know if your project has been successful? *required field

This particular aspect of our work - the Healthy Mere Walking - Great Bottom event will be successful if we get good feedback. We hope that it will be well reported before and after in local news media and that 'Healthy Mere Walking' becomes a regular event. At the end of the event we will have funding to acquire kissing gates - installing these new gates will be a major achievement. We will be giving walkers a 'Great Bottom' badge and a goody bag of healthy snacks which we aim to get from local businesses. We will know of the success as the walkers finish the walk and take the goody bag and put on the badge. We do hope to see an increased use of local paths after Great Bottom and to have more volunteers helping with the work. One day we hope to hear that everyone in Mere has a Great Bottom.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are an ongoing project and receive funding from the Town Council for some of our material costs, Wiltshire Rights of Way. We have had the help of SWWAB to purchase equipment. Be assured, we have been working in some form since the council funding stopped our group stopping its work as we endeavour to attract younger volunteers all the time.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

We work across the Parish of Mere and, sometimes, in neighbouring parishes maintaining and improving footpaths. Our work is funded by the Town Council. With regard to larger improvements of hard surface paths, we are working with the Town Council who will be meeting with us to discuss this.

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

I have included our Treasurer's report as we are a small community group but we do have an annual report.
 Our funding is largely attached to materials equipment that we use as detailed in answers above.
 Our small amount of money in hand is for running costs like petrol for the equipment.

In the request below, we are asking for money to buy the badges, bags and the information sheets we will give to walkers.
 We also need to construct a temporary stile to make the walk easier for new walkers - we will retain this temporary stile.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure	£	Income	£	Tick if income confirmed
--------------------	----------	---------------	----------	---------------------------------

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure
 (Planned project costs [help](#))
 (Planned Income [help](#))

Great Bottom Buttons	£96	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Temporary wooden s	£48	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Paper goody bags	£4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Paper and printing of	£24	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Kissing gate	£360	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Postcrete	£25	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Total	£457	Total	<input type="text"/>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

South w est Wiltshire Area Board

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	
Organisation	Alzheimer's Support
Address	
Phone number	
Email address	

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	X
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Movement for the Mind – Alzheimer's Support, Mere

6. Project summary: (100 words maximum)

Alzheimer's Support provides front line services for people in Wiltshire affected by dementia, including community activities designed to keep minds and bodies active, reduce social isolation and help people access the specialist support they need.

In March we launched a new Movement for the Mind group in Mere; this finely tuned blend of exercise to music, social interaction and reminiscence, provides a social outing, helping people regain confidence, boosting self esteem and stimulating brain function.

The group meets fortnightly, with 25 sessions planned for the year ahead, and we are seeking seed-funding towards the costs of developing this community initiative.

7. Which Area Board are you applying to?

South West Wiltshire
▼

8. What is the Post Code of the place where your project is taking place?

BA12 6DS

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

By 2020, an estimated 8,500 people in Wiltshire will be living with dementia (*Wiltshire Dementia Strategy, 2014*). Faced with this growing need, it is essential that there is continued investment in infrastructure, particularly in more isolated parts of our rural county, and it is our aim to offer access to dementia-support within five miles of peoples' homes.

A gap analysis commissioned by HealthWatch Wiltshire in 2016, highlighted a serious lack of equity in service provision for people affected by dementia in the southern half of the county; in April 2017, when Alzheimer's Support was awarded the contract to deliver dementia services across the whole of Wiltshire, the south west was identified as a priority area.

The establishment of a *Movement for the Mind* group in Mere is in direct response to this need. Our Dementia Advisers and Home Support team work throughout the South West Community Area and in May, we will be opening our new Day Club in Warminster. However, we currently only have one other community group in the area, which is our monthly Gardening Café in Wilton. Our Community Groups are vital to delivering accessible services to remote, more-isolated locations and Mere is geographically ideal for reaching some of the more rural communities in the south west region.

How many older people/carers to do you expect to benefit from your project

The *Movement for the Mind* group meets fortnightly at The Grove Building on Church Street in Mere and we have 25 sessions planned for the coming 12 months. The group started in March and we already have eight people (four people with dementia and their carers) attending on a regular basis. As the group becomes more established we fully anticipate having 15 – 20 regular attendees (which reflects the average for the exercise groups that we have in other areas).

Taking part in gentle, regular exercise enhances the wellbeing of people in the early to mid-stages of dementia and we developed *Movement for the Mind* in response to research showing the benefit of physical activity for people with memory and cognitive problems, increasing confidence and helping stimulate the brain.

Movement for the Mind sessions start with a gentle warm-up before moving on to the main activity. Family carers attend, enabling them to relax and to share in a meaningful activity with the person they normally care for, as well as release stress and anxiety through gentle exercise.

The group also helps to reduce social isolation and build community bonds. The exercise lasts for about an hour and at the end of the session refreshments are served, creating an opportunity to socialise and chat. Carers are able to share experiences and knowledge and offer mutual support, helping reduce the feeling of isolation and loneliness that they can often experience.

How will you encourage volunteering and community involvement?

Alzheimer's Support has a comprehensive volunteering programme and our community groups attract significant volunteer support, partly due to the enjoyable activity (i.e. regular, low-impact exercise) but also because of the caring and supportive environment our groups offer.

Our *Movement for the Mind* groups are co-ordinated by one of our dementia-specialist support workers and led by an exercise instructor, with 2 – 4 trained volunteers helping each week.

Our volunteers come from all walks of life, but we see a higher number of older people taking up this opportunity; they have often had experience of dementia and cared for a loved one and therefore have a deep understanding of the disease, bringing valuable knowledge to the groups, some are experiencing loneliness and enjoy the regular social interaction and we also have volunteers who want to learn new skills and engage in a meaningful and worthwhile activity within their own communities.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The venues for our Community Groups are carefully chosen in order to make our activities easily accessible, both in terms of location (i.e. somewhere central/a community hub) and facilities (for example, access for people with mobility issues).

We also have a carpool of volunteer drivers who provide transport to the classes and the sessions are offered free of charge.

With regards to *Movement for the Mind*, it is a low-impact class and everyone is encouraged to do as much or little as they feel able to and do not have to be 'super-fit' to take part. People with restricted

mobility and wheelchair users are welcome and the staff/volunteer ratio means that there is support for people who may need it.

How will you work with other community partners?

First and foremost, we work with community partners to promote our services, enabling us to reach people who are affected by dementia and may need our specialist support. We have a close working relationship with health-providers and referring agencies and our Dementia Advisers are based within GP surgeries so that we are on the ground and visible within villages and neighbourhoods. Our community groups are promoted through these avenues and are often the first step for people who are newly-diagnosed with dementia, seeking further support.

Our community groups are also well received by local communities and we receive a tremendous amount of support through volunteering and fundraising. We are also supported by organisations such as Fareshare (an organisation combating food waste) and local supermarkets that provide us with refreshments for our day clubs and community groups.

Our community groups also raise our profile locally, enabling us to raise awareness of dementia, remove the stigma associated with the disease and help build capacity within local communities to support an ageing population. For example, we work with local organisations, churches, schools and businesses to run Dementia Friends training.

We are seeking funding towards the start-up costs of the group costs including the hire of the venue and staff and consultant costs. Each session costs £225 (approximately £12 per person).

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

As a provider of registered services, we are subject to CQC inspections. In 2017 we were once again graded as (

The responsibility for the health, safety and welfare of our service users lies with the Chief Executive but is observed by all staff and volunteers.

Part of this commitment means that all colleagues are trained to Care Certificate standard. Safeguarding and a profound understanding of person centred care is at the heart of our training and indeed our organisational ethos.

Our training and work practices are underpinned by robust safeguarding policies, informed by national standards and disseminated to all staff via our intranet. All staff, volunteers and consultants are DBS checked.

Monitoring your project.

How will you know if your project has been successful? *required field

The Community Activities Coordinator maintains weekly spreadsheets for all groups delivered in a number of locations. This activity is reviewed by the senior management team at six-weekly meetings and in turn by the Board of Trustees and the Finance Sub-committee at their quarterly meetings. Our target is to reach 10 people with dementia often accompanied by their family carer for each group. We regularly exceed this target. In addition we undertake yearly participant surveys where we gather qualitative feedback from carers and people with dementia about their experience and invite suggestions and comments to inform the improvement of our offer. Success for us means a full group delivering a positive experience to attendees week after week and a person centred service tailored to their needs.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it

Our income streams are very diverse and we vigorously fundraise in all areas. Our experience shows that once a group is established and has made connections with the local community we enjoy a lot of support and goodwill - which also translates into financial support and/or sponsorship. Communities recognise the value the activity brings and the benefit it has to participants. So prime-pumping the project with a grant will see it created and the wider

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves

Our free reserves have only now reached the recommended level at which it could sustain our operations for a 3 month period

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £ 5579.25

Total required from Area Board £ 1750.00

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned Income [help](#))
(Planned project costs [help](#))

Facilitator	848	Fundraising target	848	<input type="checkbox"/>
Exercise instructor	1125			<input type="checkbox"/>
Volunteer hours	1000	Volunteer hours done	1000	<input checked="" type="checkbox"/>
Refreshments	250	Food donations from	250	<input checked="" type="checkbox"/>
Venue Hire	625			<input type="checkbox"/>
On costs (expenses/	1731.25	Fundraising target	1731.25	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	5579.25	Total	3829.25	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Report to	South West Wiltshire Area Board
Date of Meeting	30/05/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
<p>Applicant: Tisbury History Society Project Title: Renewal of Tisbury History Society archive store</p> <p>View full application</p>	£2113.10
<p>Applicant: Bishopstone Playgroup Project Title: Bishopstone Playgroup Chairs and Tables</p> <p>View full application</p>	£289.50
<p>Applicant: South Wilts Cricket Club Project Title: Purchase of new wicket covers and repair of existing damaged ones</p> <p>View full application</p>	£1750.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2380	Tisbury History Society	Renewal of Tisbury History Society archive store	£2113.10
Project Description: The project will relocate the current archive store from poor accommodation in the Hinton Hall Tisbury to new accommodation in the Nadder Centre Tisbury. The costs are for relocation of the current archive plus the purchase of new furniture for the archive room and other necessary items including IT software and data management equipment.			
Input from Community Engagement Manager: The applicant reports that benefit will be gained by current and past residents of Tisbury and the neighbouring villages whose archives will remain locally-based and modernised. The Society considers this project accords with the Boards priorities to promote and develop cultural activities for all ages and will also support education initiatives and the development of social networks.			
This is a capital project and the applicant has currently identified £756 towards the project cost, not including applications for funding from Wiltshire Council.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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2835	Bishopstone Playgroup	Bishopstone Playgroup Chairs and Tables	£289.50
<p>Project Description: Bishopstone Playgroup would like to purchase some toddler-sized chairs and tables for our art and craft activities. The current furniture in our village hall is too large for small children to use safely and independently. We would also like to buy some storage boxes and materials for these activities. Many of our resources are donated by local families but as this is a larger purchase we are applying for assistance.</p> <p>Input from Community Engagement Manager: The applicant identifies that the beneficiaries of this project are the children and families of the Chalke Valley and the locality who attend this playgroup.</p> <p>This is a capital project and the total project cost is under £1,000, meeting the community area grant criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2846	South Wilts Cricket Club	Purchase of new wicket covers and repair of existing damaged ones	£1750.00
<p>Project Description: We need to repair and renew damaged wicket covers for the new season. This includes new tarpaulins and wheels for existing frames that have been damaged and purchase of second hand covers that have become available from a neighbouring club that is closing down.</p> <p>Input from Community Engagement Manager: The applicant asserts that the club rely on wicket covers to keep wickets dry in rain and in the period leading up to matches. The use of covers can make the difference between being able to play matches and having to abandon because of dangerous pitches.</p> <p>This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Stephen Harris
Community Engagement Manager
01722 434211
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**South West Wiltshire Area Board in Partnership with
'Pub is the Hub'**

Executive Summary

The Community Engagement Manager, working in partnership with [Pub is the Hub \(PITH\)](#), is seeking to secure a funding contribution towards the delivery of an initiative that has provided additional community services from the Penruddocke Arms in Dinton. The project has been led by PITH, who were responsible for securing all necessary funding and managing the implementation of the project. A contribution of £500 is now sought from the area board towards the project.

Proposal

The PITH is a not for profit advisory service working with local pubs and breweries in Wiltshire, helping them to diversify their offer to the local community. The Community Engagement Manager has been working with PITH and the Licensee of The Penruddocke Arms in Dinton to develop a local project that would extend the community offer provided. The project has helped to create a village shop and bakery.

PITH will lead this project, bringing their extensive knowledge and experience from other schemes they have helped to establish throughout the UK. They will assist landlords directly to ensure any proposed scheme is viable, affordable and sustainable in the longer term. The Community Engagement Manager will liaise with the local agent and assist with promotion of the scheme to local communities, parish councils and businesses in the area.

Reasons for Proposal

The project directly addresses several key JSA priorities including support for existing benefits and combating loneliness and isolation. In its business plan, Wiltshire Council emphasises the need to support communities and local organisations to experiment with new innovative solutions to local issues. *Pub is the Hub* provides an innovative solution to ensuring the sustainability of local services and enhancing their use for the future.

Recommendation

That South West Wiltshire area board allocates £500 capital funding to PITH to support the project outlined above, subject to standard grant terms and conditions.

Stephen Harris

South West Wiltshire Community Engagement Manager

Report to	South West Wiltshire Area Board
Date of Meeting	30/05/2018
Title of Report	Project funding report

Finger Post Project Funding:

South West Wiltshire Area Board originally ring-fenced **£5,000** on 23/3/16 for its Finger Post Funding Scheme ([see item 13](#)). At the time of writing this report there is **£929.28** unclaimed funding remaining for this scheme.

All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant.

It is proposed that a further £2,070.72 is ring-fenced for this scheme to allocate funding for future applications.

In addition, applications received for consideration at this meeting are detailed below:

Applicant	Amount requested
Teffont Parish Council	£400

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Stephen Harris
 Community Engagement Manager
 01722 434211
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Wiltshire Council

30 May 2018

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with all Councillors of the Area Board (to gain a majority vote in support) may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Libby Johnstone
Senior Democratic Services Officer

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